

R638 Compliance / Person In Charge (PIC) Course

Duration: 1 Day

Overview: The "R638 Compliance / Person In Charge (PIC) Course" is designed for individuals responsible for managing food safety in establishments covered under the R638 regulations in South Africa. This course provides in-depth knowledge of the legal requirements outlined in the R638 regulations, focusing on the roles and responsibilities of the Person In Charge (PIC). Participants will gain a thorough understanding of food safety management practices, legal compliance, and how to effectively oversee food handling operations to prevent contamination and ensure public health protection.

Course Objectives (Expected Outcomes): By the end of this course, participants will be able to:

- Understand the key provisions of the R638 regulations.
- Identify the roles and responsibilities of a Person In Charge (PIC) in food establishments.
- Implement effective food safety management systems in compliance with R638.
- Monitor and enforce hygiene practices among staff to ensure regulatory compliance.
- Conduct regular food safety audits and inspections.
- Maintain accurate records and documentation as required by law.
- Respond effectively to food safety incidents and manage crisis situations.

Course Content:

1. **Introduction to R638 Regulations:**
 - Overview of the R638 regulations
 - Importance of compliance and public health implications
2. **Role of the Person In Charge (PIC):**
 - Responsibilities and duties of the PIC
 - Legal accountability and enforcement actions
3. **Food Safety Management Systems (FSMS):**
 - Development and implementation of FSMS
 - Monitoring and reviewing food safety procedures
4. **Hygiene and Sanitation Practices:**
 - Personal hygiene requirements for food handlers
 - Cleaning and sanitizing protocols
5. **Hazard Analysis and Control:**
 - Identifying critical control points (CCPs)
 - Implementing corrective actions and preventive measures
6. **Record Keeping and Documentation:**
 - Essential records for R638 compliance
 - Maintaining accurate logs and inspection



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7. Audit and Inspection Preparation:

- Preparing for internal and external audits
- Conducting self-assessments and inspections

8. Crisis Management:

- Handling food safety incidents and emergencies
- Communication strategies and public relations during a crisis

Who Should Attend? This course is ideal for:

- Owners, managers, and supervisors of food establishments.
- Individuals designated as the Person In Charge (PIC) under R638 regulations.
- Food safety officers and compliance managers.
- Any personnel responsible for food safety and hygiene in food handling environments.

Assessment: Participants will be assessed through quizzes, practical exercises, and a final examination. Successful candidates will receive a certificate of completion, recognizing their ability to fulfil the role of a Person In Charge (PIC) under R638 regulations.

Entry Requirements: There are no formal entry requirements, but participants should have prior experience in food handling or a basic understanding of food safety principles.

Duration of the Course: 6 to 8 hours (1 day)

Progression: After completing this course, participants may advance to other specialized training, such as:

- Advanced HACCP (Hazard Analysis Critical Control Point)
- Internal Auditing for Food Safety
- ISO 22000:2018 Food Safety Management Systems Lead Auditor

Training Options:

- **Online:** Live virtual sessions that provide flexibility and convenience for participants.
- **Onsite:** Tailored training at your facility, focusing on specific compliance needs.
- **Off-site:** Training held at a dedicated venue to provide an immersive learning experience.
- **In-Person:** Direct engagement with experienced instructors, offering a comprehensive understanding of R638 compliance.



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